

SAMPLE SERVICES CONTRACT

The parties to this contract are the SAN DIEGO COUNTY WATER AUTHORITY, a county water authority, (the Water Authority) and \_\_\_\_\_, [a / an] \_\_\_\_\_, having its principal place of business at \_\_\_\_\_ (Contractor). In consideration of their mutual covenants, the parties agree as follows:

- 1. SERVICES. The services to be provided by Contractor are described in Attachment A, Scope of Work.
- 2. GENERAL TERMS AND CONDITIONS. Described in Attachment B .
- 3. INSURANCE/INDEMNIFICATION. Described in Attachment C.
- 4. ATTACHMENTS. The following attachments are made part of this contract:  
 "A",  "B",  "C",  "D",  "E",  "\_",  
*Contract is not complete unless marked attachments are included.*
- 5. TERM. Contractor shall complete all services by \_\_\_\_\_.
- 6. PAYMENT. **[Option 1]** The Water Authority shall pay Contractor the total lump sum of \$\_\_\_\_\_ upon satisfactory completion of this Contract.

**[Option 2]** The Water Authority shall pay Contractor for services performed in accordance with this contract an hourly rate of \$\_\_\_\_\_, not to exceed a total amount of \$\_\_\_\_\_.

**[Option 3]** The Water Authority shall pay Contractor in accordance with the payment and fee schedule contained in Attachment D; not to exceed \$\_\_\_\_\_.

- 7. INVOICING. Send all invoices to the Water Authority Contract Manager. All invoices are payable within thirty (30) days after receipt. The Contract Manager is:  
\_\_\_\_\_, Department: \_\_\_\_\_.  
*ANY HOURS WORKED FOR WHICH PAYMENT WOULD RESULT IN A TOTAL EXCEEDING THE MAXIMUM AMOUNT OF COMPENSATION SET FORTH HEREIN SHALL BE AT NO COST TO THE WATER AUTHORITY.*

The individuals executing this contract represent and warrant that they have the legal capacity and authority to do so on behalf of their respective legal entities.

IN WITNESS WHEREOF, the parties have executed this contract on the following date.

DATED: \_\_\_\_\_, 20\_\_

San Diego County Water Authority  
By: \_\_\_\_\_

Contractor:  
By: \_\_\_\_\_

Approved as to form:  
DANIEL S. HENTSCHE  
General Counsel  
San Diego County Water Authority  
By: \_\_\_\_\_

**ATTACHMENT A**  
Scope of Work

## ATTACHMENT B

### San Diego County Water Authority (Water Authority) General Terms and Conditions

- A. **GOVERNING LAW.** This Contract shall be governed by the laws of the state of California.
- B. **ASSIGNMENTS/CHANGES.** This Contract shall not be assigned or transferred without the written consent of the Water Authority. An approved change or addition, along with payment adjustment, if any, will be effective upon an amendment to this Contract executed by both parties.
- C. **AUDITS.** Contractor agrees to permit the Water Authority to audit, at any reasonable time during the term of this Contract and for four (4) years thereafter, Contractor records pertaining to matters covered by this Contract. Contractor further agrees to maintain such record for at least four (4) years after the term of this Contract.
- D. **NO IMPLIED WAIVER.** No payment, partial payment, acceptance, or partial acceptance by the Water Authority shall operate as a waiver on the part of the Water Authority of any of its rights under this Contract.
- E. **WATER AUTHORITY'S PROPERTY.** Any reports, information, data, or other material given to or prepared or assembled by, Contractor or its subcontractors, if any, under this Contract will become the property of the Water Authority and will not be made available to any individual or organization by Contractor or its subcontractors, if any, without prior written approval by the Water Authority.
- F. **QUALIFICATIONS AND STANDARD OF WORK.** Contractor warrants that it is fully qualified to perform the work, and holds all applicable licenses, permits, and other necessary qualifications. Contractor shall perform and complete in a good and worker-like manner all the work pertaining thereto described in the Scope of Work, to furnish at its cost and expense all tools, equipment, labor and materials necessary therefore, except such materials as are specifically stipulated in the Contract documents to be furnished by the Water Authority, and to do everything required by this Contract.
- Contractor will perform the work personally or through Contractor's employees. Contractor may subcontract work only upon prior approval of the Water Authority and in compliance with provisions of the Water Authority's Small Contractor Outreach and Opportunities (SCOOP) Program, if the Water Authority determines that the program provisions are applicable (or insert full participation clause).
- G. **NON-DISCRIMINATION.** No discrimination shall be made in the employment of persons under this Contract because of race, color, national origin, age, ancestry, religion or sex of such person. Contractor agrees to meet all requirements of the San Diego County Water Authority Administrative Code pertaining to nondiscrimination in employment.
- H. **COMPLIANCE WITH LAWS.** Contractor agrees that it will comply with all federal, state and local laws, ordinances, regulations and orders that affect those engaged or employed under this Contract, any materials used in Contractor's performance under this Contract, or the performance of services provided in completing the work.
- I. **INDEPENDENT CONTRACTOR.** It is understood and agreed that in the performance of this Contract, Contractor shall at all times be considered an independent contractor and not an employee of the Water Authority. Contractor shall be responsible for employing and engaging all persons necessary to complete the work required under this Contract.
- J. **TERMINATION/SUSPENSION.** The Water Authority may suspend the performance of this Contract in whole or in part, or terminate this Contract, with or without cause, by giving ten (10) days' prior written notice thereof to Contractor. Upon receipt of such notice, Contractor shall immediately discontinue its performance. Upon such suspension or termination by the Water Authority, the Water Authority shall pay Contractor for its services actually rendered to the Water Authority on or before the effective date of the suspension or termination provided, if this Contract is suspended or terminated on account of a default by Contractor, the Water Authority will be obligated to compensate Contractor only for that portion of the services which are of direct and immediate benefit to the Water Authority, in the reasonable determination of the Water Authority. Upon suspension or termination, Contractor shall immediately deliver to the Water Authority any and all copies of studies, sketches, drawings, computations and other material or products, whether or not completed, prepared by Contractor or given to Contractor, in connection with this Contract. Such materials shall become property of the Water Authority. The rights of the Water Authority under this section to suspend or terminate this Contract shall be in addition to any and all rights or remedies the Water Authority may have available to it under law, in the case of a breach of this Contract by Contractor.
- K. **CONFLICT OF INTEREST.** In accepting this Contract, Contractor covenants that it presently has no interest, and will not acquire any interest, direct or indirect, financial or otherwise, which would conflict in any manner or degree with the performance of this Contract. Contractor further covenants that in the performance of this Contract, it will not employ any person having such an interest. Contractor certifies that no person who has or will have any financial interest under this Contract is an officer or an employee of the Water Authority.
- L. **ENTIRE CONTRACT.** This Contract, including all attachments, represents the entire contract between the parties with respect to the services which may be the subject of this Contract. Any variance in the attachments does not affect the validity of the Contract and the Contract itself controls. All prior contracts, representations, statements, negotiations and undertakings whether oral or written are superseded hereby.
- M. **INVOICES.** Mail invoices to the attention of the Water Authority Contract Manager at 4677 Overland Avenue, San Diego, CA 92123.

## ATTACHMENT C

### Insurance and Indemnification

#### 1. **INSURANCE:**

(a) **Requirement.** Contractor shall procure and maintain during the period of performance of this Contract and for \_\_\_\_\_ months following completion, insurance from insurance companies authorized to do business in the State of California, as set forth in this section. These policies shall be primary insurance as to the Water Authority so that any other coverage held by the Water Authority shall not contribute to any loss under Contractor's insurance.

General liability: (with coverage at least as broad as ISO form CG 00 01 10 01) coverage in an amount not less than **[\$2,000,000]** general aggregate and **[\$1,000,000]** per occurrence for general liability, bodily injury, personal injury, and property damage.

Automobile liability: (with coverage at least as broad as ISO form CA 00 01 10 01, for "any auto") coverage in an amount not less than **[\$1,000,000]** per accident for personal injury, including death, and property damage.

Workers' compensation and employer's liability: coverage shall comply with the laws of the State of California, but not less than an employer's liability limit of **[\$1,000,000.]**

A deductible or retention may be utilized, subject to approval by the Water Authority. All policies that include a self-insured retention shall include a provision that payments of defense costs and damages (for bodily injury, property damage, personal injury or any other coverages included in the policy) by any party including additional insureds or insurers, shall satisfy the self-insured retention limits.

(b) **Endorsements.** The insurance policies shall be endorsed as follows:

For the commercial general liability insurance, the Water Authority (including its directors, officers, employees, and agents) shall be named as additional insured, and the policy shall be endorsed with a form equivalent to ISO form CG 20 10 10 93, that contains the provisions required by this Contract.

Contractor's insurance is primary to any other insurance available to the Water Authority with respect to any claim arising out of this Agreement. Any insurance maintained by the Water Authority shall be excess of the Contractor's insurance and shall not contribute with it. The Contractor's endorsement of insurance shall include a waiver of any rights of subrogation against the Water Authority, and its directors, officers, employees and agents.

Contractor's insurance will not be canceled, limited, amended, reduced in coverage amount, or allowed to expire without renewal until after 30 days' written notice has been given to the Water Authority, or after 10 days' written notice in the case of cancellation for non-payment of premium.

(c) **Qualifications of Insurer.** The insurance shall be provided by an acceptable insurance provider, as determined by the Water Authority, which satisfies the following minimum requirements: An insurance carrier admitted to do business in California and maintaining an agent for process within the state. Such insurance carrier shall maintain a current A.M. Best rating classification of "A-" or better and a financial size of "\$10 million to \$24 million (Class V) or better", or A Lloyds of London program provided by syndicates of Lloyds of London and other London insurance carriers, providing all participants are qualified to do business in California and the policy provides for an agent for process in the state. Workers' Compensation and Employer's Liability shall be provided by an A-V rated carrier or by the California State Compensation Fund. If provided by a carrier other than California State Compensation Fund, Contractor shall provide proof of the carrier's A-V rating to Water Authority.

(d) **Provision of Insurance Prior to Commencement of Services.** Before commencing any services, Contractor shall furnish certificates of insurance and endorsements affecting coverage on forms provided by Water Authority, or on equivalent ISO forms that contain provisions required by this Contract.

#### 2. **INDEMNIFICATION:**

**[Option 1 – Type II (default)]**(a) To the fullest extent permitted by law, the Contractor shall (1) immediately defend, and (2) indemnify the Water Authority, and its directors, officers, and employees from and against all liabilities regardless of nature or type arising out of or resulting from Contractor's performance of services under this contract, or any negligent or wrongful act or omission of the Contractor or Contractor's officers, employees, agents, or subcontractors. Liabilities subject to the duties to defend and indemnify include, without limitation all claims, losses, damages, penalties, fines, and judgments; associated investigation and administrative expenses; defense costs, including but not limited to reasonable attorneys' fees; court costs; and costs of alternative dispute resolution. The Contractor's obligation to indemnify applies unless it is adjudicated that its liability was caused by the sole active negligence or sole willful misconduct of an indemnified party. If it is finally adjudicated that liability is caused by the comparative active negligence or willful misconduct of an indemnified party, the Contractor's indemnification obligation shall be reduced in proportion to the established comparative liability of the indemnified party.

(b) The duty to defend is a separate and distinct obligation from the Contractor's duty to indemnify. The Contractor shall be obligated to defend, in all legal, equitable, administrative, or special proceedings, with counsel approved by the Water Authority, the Water Authority and its directors, officers, and employees, immediately upon tender to the Contractor of the claim in any form or at any stage of an action or proceeding, whether or not liability is established. An allegation or determination of comparative active negligence or willful misconduct by an indemnified party does not relieve the Contractor from its separate and distinct obligation to defend

## ATTACHMENT C

### Insurance and Indemnification

Water Authority. The obligation to defend extends through final judgment, including exhaustion of any appeals. The defense obligation includes an obligation to provide independent defense counsel if the Contractor asserts that liability is caused in whole or in part by the negligence or willful misconduct of the indemnified party. If it is finally adjudicated that liability was caused by the sole active negligence or sole willful misconduct of an indemnified party, Contractor may submit a claim to the Water Authority for reimbursement of reasonable attorneys' fees and defense costs.

(c) The review, acceptance or approval of the Contractor's work or work product by any indemnified party shall not affect, relieve or reduce the Contractor's indemnification or defense obligations. This Section survives completion of the services or the termination of this contract. The provisions of this Section are not limited by and do not affect the provisions of this contract relating to insurance.

#### **[Option 2 – Type I (White Book)]**

(a) To the fullest extent permitted by law, the Contractor shall (1) immediately defend and (2) indemnify the Water Authority, and its directors, officers, and employees from and against all liabilities regardless of nature, type, or cause, arising out of or resulting from or in connection with the performance of the Contract. Liabilities subject to the duties to defend and indemnify include, without limitation, all claims, losses, damages, penalties, fines, and judgments; associated investigation and administrative expenses; defense costs, including but not limited to reasonable attorneys' fees; court costs; and costs of alternative dispute resolution. The Contractor's obligation to indemnify applies regardless of whether a liability is a result of the negligence of any other person, unless it is adjudicated that the liability is caused by the sole active negligence or sole willful misconduct of an indemnified party.

(b) The duty to defend is a separate and distinct obligation from the Contractor's duty to indemnify. The Contractor shall be obligated to defend, in all legal, equitable, administrative, or special proceedings, with counsel approved by the Water Authority, the Water Authority and its directors, officers, and employees, immediately upon submittal to the Contractor of the claim in any form or at any stage of an action or proceeding, whether or not liability is established. A determination of comparative active negligence or willful misconduct by an indemnified party does not relieve the Contractor from its separate and distinct obligation to defend Water Authority. The obligation to defend extends through final judgment, including exhaustion of any appeals. The defense obligation includes an obligation to provide independent defense counsel if Contractor asserts that liability is caused in whole or in part by the negligence or willful misconduct of the indemnified party. If it is finally adjudicated that liability was caused by the sole active negligence or sole willful misconduct of an indemnified party, Contractor may submit a claim to the Water Authority for reimbursement of reasonable attorneys' fees and defense costs.

(c) The review, acceptance or approval of the Contractor's work or work product by any indemnified party shall not affect, relieve or reduce the Contractor's indemnification or defense obligations. This Section survives completion of the services or the termination of this contract. The provisions of this Section are not limited by and do not affect the provisions of this contract relating to insurance.

(d) Liabilities subject to this Section include any claim of discrimination or harassment, including but not limited to sexual harassment, arising from the conduct of the Contractor or any of the Contractor's officers, employees, agents, licensees, or subcontractors. In the event of a discrimination or harassment complaint against any employee, agent, licensee or subcontractor of the Contractor or its subcontractors, the Contractor shall take immediate and appropriate action in response to such complaint, including, but not limited to termination or appropriate discipline of any responsible employee, agent, licensee or subcontractor.

**ATTACHMENT D**  
Payment and Fee Schedule

**GENERAL LIABILITY SPECIAL ENDORSEMENT  
FOR THE SAN DIEGO COUNTY WATER AUTHORITY**

ENDORSEMENT NO. \_\_\_\_\_

ISSUE DATE (MM/DD/YY) \_\_\_\_\_

**PRODUCER**

Telephone \_\_\_\_\_

**NAMED INSURED**

**POLICY INFORMATION**

Insurance Company: \_\_\_\_\_

Policy No.: \_\_\_\_\_

Policy Period: (from) \_\_\_\_\_ (to) \_\_\_\_\_

Deductible OR  Self-Insured Retention of \$ \_\_\_\_\_  
 Each Occurrence  Per Claim

**APPLICABILITY.** This insurance pertains to the operations, products and/or activities of the Named Insured under all written agreements and permits in force with the Water Authority unless checked here  in which case only the following specific agreements and permits with the Water Authority are covered:  
 AGREEMENTS/PERMITS \_\_\_\_\_

**TYPE OF INSURANCE**

COMMERCIAL GENERAL LIABILITY  Claims Made Retroactive Date \_\_\_\_\_  
 COMPREHENSIVE GENERAL LIABILITY  Occurrence  
 OWNERS & CONTRACTORS PROTECTIVE

**OTHER PROVISIONS**

**COVERAGES**

LIABILITY LIMITS IN THOUSANDS \$

EACH OCCURRENCE

AGGREGATE

GENERAL LIABILITY  
 PRODUCTS-COMPLETED OPERATIONS  
 PERSONAL & ADVERTISING INJURY  
 FIRE LEGAL LIABILITY  
 EXPLOSION, COLLAPSE, UNDERGROUND HAZARD  
 CONTRACTUAL LIABILITY

**CLAIMS:** Underwriter's Representative for claims pursuant to this insurance

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: ( ) \_\_\_\_\_

In consideration of the premium charged and notwithstanding any inconsistent statement in the policy to which this endorsement is attached or any endorsement now or hereafter attached thereto, it is agreed as follows:

- 1. ADDITIONAL INSURED.** The Water Authority, its directors, officers, employees, and agents, are included as additional insureds with regard to liability and defense of suits or claims arising from the operations, products and activities performed by or on behalf of the Named Insured.
- 2. CONTRIBUTION NOT REQUIRED.** This insurance shall be primary. Any other insurance or self-insurance available to the insureds added by this endorsement shall be in excess of and shall not contribute with this insurance.
- 3. SEVERABILITY OF INTEREST.** This insurance applies separately to each insured against whom claim is made or suit is brought except with respect to the company's limits of liability. The inclusion of any person or organization as an insured shall not affect any right which such person or organization would have as a claimant if not so included.
- 4. CANCELLATION NOTICE.** With respect to the interests of the Water Authority, this insurance shall not be canceled or materially reduced in coverage except after thirty (30) days prior written notice by receipted delivery has been given to the Water Authority at address indicated below. (Except 10 days shall be allowed for non-payment of premium.)
- 5. PROVISIONS REGARDING THE INSURED'S DUTIES.** Any failure by the Named Insured to comply with reporting provisions of the policy or breaches or violations of warranties shall not affect coverage provided to the insureds added by this endorsement.
- 6. SCOPE OF COVERAGE.** This endorsement shall afford coverage at least as broad as Insurance Services Office Commercial General Liability Coverage, "occurrence" form CG 0001; or claims made form CG 0002

Except as stated above, nothing herein shall be held to waive, alter or extend any of the limits, conditions, agreements or exclusions of the policy to which this endorsement is attached.

**ENDORSEMENT HOLDER / ADDITIONAL INSURED**

SAN DIEGO COUNTY WATER AUTHORITY  
 4677 OVERLAND AVENUE  
 SAN DIEGO, CA 92123

**PROJECT:** \_\_\_\_\_

ATTENTION: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

**AUTHORIZED REPRESENTATIVE**

I \_\_\_\_\_ (print/type name), warrant that I have authority to bind the above-mentioned insurance company and by my signature hereon do so bind this company to this endorsement.

Signature \_\_\_\_\_

Title \_\_\_\_\_

Employer of Signatory \_\_\_\_\_

Telephone: ( ) \_\_\_\_\_ Date Signed \_\_\_\_\_

**AUTOMOBILE LIABILITY SPECIAL ENDORSEMENT  
FOR THE SAN DIEGO COUNTY WATER AUTHORITY**

ENDORSEMENT NO.	ISSUE DATE (MM/DD/YY)
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**PRODUCER**

Telephone \_\_\_\_\_

**POLICY INFORMATION**

Insurance Company: \_\_\_\_\_  
 Policy No.: \_\_\_\_\_  
 Policy Period: (from) \_\_\_\_\_ (to) \_\_\_\_\_

Deductible OR  Self-Insured Retention \$ \_\_\_\_\_

**NAMED INSURED**

**APPLICABILITY.** This insurance pertains to the operations, and/or activities of the Named Insured under all written contracts and agreements in force with the Water Authority unless checked here  in which case only the following specific permits and agreements with the Water Authority are covered:  
 AGREEMENTS/PERMITS \_\_\_\_\_

**TYPE OF INSURANCE**

BUSINESS AUTO POLICY  
 TRUCKERS AND MOTOR CARRIER LIABILITY POLICY  
 GARAGEKEEPERS LIABILITY  
 NON-OWNED - - HIRED VEHICLES  
 OTHER \_\_\_\_\_

**OTHER PROVISIONS**

**LIABILITY LIMIT IN THOUSANDS \$**

\$ \_\_\_\_\_ per accident, for bodily injury and property damage liability.

**CLAIMS:** Underwriter's Representative for claims pursuant to this insurance.

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone: ( ) \_\_\_\_\_

In consideration of the premium charged and notwithstanding any inconsistent statement in the policy to which this endorsement is attached or any endorsement now or hereafter attached thereto, it is agreed as follows:

- 1. ADDITIONAL INSURED.** The Water Authority, its directors, officers, employees, and agents, are included as additional insureds with regard to liability and defense of suits or claims arising from the operations, products and activities performed by or on behalf of the Named Insured.
- 2. CONTRIBUTION NOT REQUIRED.** This insurance shall be primary. Any other insurance or self-insurance available to the insureds added by this endorsement shall be in excess of and shall not contribute with this insurance.
- 3. SEVERABILITY OF INTEREST.** This insurance applies separately to each insured against whom claim is made or suit is brought except with respect to the company's limits of liability. The inclusion of any person or organization as an insured shall not affect any right which such person or organization would have as a claimant if not so included.
- 4. CANCELLATION NOTICE.** With respect to the interests of the Water Authority, this insurance shall not be canceled or materially reduced in coverage except after thirty (30) days prior written notice by receipted delivery has been given to the Water Authority at address indicated below. (Except 10 days shall be allowed for non-payment of premium.)
- 5. PROVISIONS REGARDING THE INSURED'S DUTIES.** Any failure by the Named Insured to comply with reporting provisions of the policy or breaches or violations of warranties shall not affect coverage provided to the insureds added by this endorsement.
- 6. SCOPE OF COVERAGE.** This endorsement shall afford coverage at least as broad as Insurance Services Office form number CA0001, Code 1 ("any auto").

Except as stated above, nothing herein shall be held to waive, alter or extend any of the limits, conditions, agreements or exclusions of the policy to which this endorsement is attached.

**ENDORSEMENT HOLDER / ADDITIONAL INSURED**

SAN DIEGO COUNTY WATER AUTHORITY  
 4677 OVERLAND AVENUE  
 SAN DIEGO, CA 92123

ATTENTION: (PROJECT MANAGER)

TELEPHONE: \_\_\_\_\_

**AUTHORIZED REPRESENTATIVE**

I \_\_\_\_\_ (print/type name), warrant that I have authority to bind the above-mentioned insurance company and by my signature hereon do so bind this company to this endorsement.

Signature \_\_\_\_\_  
 Title \_\_\_\_\_  
 Employer of Signatory \_\_\_\_\_  
 Telephone: ( ) \_\_\_\_\_ Date Signed \_\_\_\_\_

**WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY SPECIAL ENDORSEMENT**  
 FOR THE SAN DIEGO COUNTY WATER AUTHORITY

ENDORSEMENT NO.

ISSUE DATE (MM/DD/YY)

**PRODUCER**

Telephone \_\_\_\_\_

**POLICY INFORMATION**

Insurance Company: \_\_\_\_\_

Policy No.: \_\_\_\_\_

Policy Period: (from) \_\_\_\_\_ (to) \_\_\_\_\_

Deductible OR  Self-Insured Retention \$ \_\_\_\_\_  
 Each Occurrence  Per Claim

**APPLICABILITY.** This insurance pertains to the operations, products and/or activities of the Named Insured under all written contracts and permits in force with the Water Authority unless checked here  in which case only the following specific contracts and permits with the Water Authority are covered:  
 CONTRACTS/PERMITS

**NAMED INSURED**

**COVERAGES (check as applicable)**

Statutory Workers' Compensation

Employer's Liability \_\_\_\_\_ Bodily Injury (each accident)

\_\_\_\_\_ Bodily Injury by Disease (each employee)

\_\_\_\_\_ Bodily Injury by Disease (policy limit)

**OTHER PROVISIONS**

**CLAIMS:** Underwriter's Representative for claims pursuant to this insurance

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: ( ) \_\_\_\_\_

In consideration of the premium charged and notwithstanding any inconsistent statement in the policy to which this endorsement is attached or any endorsement now or hereafter attached thereto, it is agreed as follows:

- WAIVER OF SUBROGATION.** The Insurance Company agrees to waive all rights of subrogation against the Water Authority, its directors, officers, employees, and agents for losses paid under the terms of this policy which arise from the work performed by the Named Insured for the Water Authority.
- CANCELLATION NOTICE.** With respect to the interests of the Water Authority, this insurance shall not be canceled or materially reduced in coverage except after thirty (30) days prior written notice by receipted delivery has been given to the Water Authority at address indicated below. (Except 10 days shall be allowed for non-payment of premium.)

Except as stated above, nothing herein shall be held to waive, alter or extend any of the limits, conditions, agreements or exclusions of the policy to which this endorsement is attached.

**ENDORSEMENT HOLDER**

THE SAN DIEGO COUNTY WATER AUTHORITY  
 4677 OVERLAND AVENUE  
 SAN DIEGO, CA 92123

ATTENTION: (PROJECT MANGER)

TELEPHONE: \_\_\_\_\_

**AUTHORIZED REPRESENTATIVE**

I \_\_\_\_\_ (print/type name), warrant that I have authority to bind the above-mentioned insurance company and by my signature hereon do so bind this company to this endorsement.

Signature \_\_\_\_\_

Title \_\_\_\_\_

Employer of Signatory \_\_\_\_\_

Telephone: ( ) \_\_\_\_\_ Date Signed \_\_\_\_\_