



SMALL CONTRACTOR OUTREACH AND OPPORTUNITIES PROGRAM (SCOOP)
COMMITTEE MEETING
March 1, 2016

1. Call to order

Chair Tu called the SCOOP Committee meeting to order at 10:32 a.m.

2. Roll call – Determination of a Quorum

Committee members present were Chair Tu, Vice Chair Saxod, Directors Linden and Miller. Committee member absent was Director Hilliker. At that time, there was a quorum of the Committee.

Staff members present were Deputy General Manager Belock, Deputy General Counsel Gallien, Director of Public Outreach and Conservation Foster and Public Affairs Supervisor Penunuri. Also present was Director Murtland.

3. Opportunity for members of the public to address the Committee regarding agenda items for this meeting

There were no members of the public who wished to speak.

4. Approve the minutes of the SCOOP Committee meeting of November 2, 2015

Director Linden moved, Director Miller seconded, and the motion passed unanimously.

5. Presentation of SCOOP Quarterly Report

Ms. Penunuri presented the SCOOP quarterly report for the second quarter of Fiscal Year 2016. She provided a summary of the contracts awarded and the small business successes of the past fiscal year.

- Dollars awarded to small businesses: A total of \$36,997,693, or 31 percent of total cumulative dollars awarded through the fiscal year, were awarded to small businesses.
- SCOOP outreach activities: Staff attended 10 outreach events, hosted by 9 different organizations.

She reported that the current trend is that of smaller contracts and professional services.

6. Update on Sheltered Market Program

Ms. Penunuri provided the committee with an update on the Sheltered Market Program, she reported out on the eight procurements that have been issued under the program and discussed upcoming outreach efforts to promote the program.

7. Preliminary Goal Setting

The committee discussed the changes in contracts and CIP projects and recommended the new goal be set at 20 percent for fiscal year 2017.

Director Miller moved, Director Linden seconded, and the motion passed unanimously.



8. Adjournment

There being no further business to come before the SCOOP Committee, Chair Tu adjourned the meeting at 11:07 a.m.