

ORDINANCE NO. 2015- 05

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE SAN DIEGO COUNTY WATER AUTHORITY MAKING CLEAN-UP AND OTHER AMENDMENTS TO CHAPTERS 2.00, 4.04, and 4.08 OF THE ADMINISTRATIVE CODE

The Board of Directors of the San Diego County Water Authority does ordain as follows:

1. Article 2, chapter 2.00 of the Administrative Code is amended by the amendment of section 2.00.090, subdivision (a), paragraph 4 to read as follows:

(4) The County's representative may not receive compensation under ~~Section 2.00.090~~ section 2.05.010, but may be reimbursed for actual and necessary expenses under ~~Section 2.00.100~~ section 2.05.020.

2. Article 4, chapter 4.04 of the Administrative Code is amended by the amendment of section 4.04.010 to add subdivision (i) to read as follows:

(i) "Published" or "publication" means publication once in a newspaper designated under section 1.08.050, or posting in a conspicuous location on the Authority's website, or posting on an Internet site commonly used for the posting of procurement announcements for public agencies in California.

3. Article 4, chapter 4.04 of the Administrative Code is amended by the amendment of section 4.04.090, subdivision (a) to read as follows:

(a) The General Manager may acquire a good having a unit price, excluding applicable taxes, of more than \$10,000 and up to \$50,000 or may contract for the acquisition of goods having a contract price, excluding applicable taxes of more than \$10,000 and up to \$50,000 in compliance with the informal competitive bids process of this subdivision. Informal bids may be solicited by publication ~~in a newspaper~~ or by soliciting bids from not fewer than three qualified vendors. Where appropriate, the General Manager may request sealed, written informal bids. The notice inviting informal bids and the bids shall be in writing. Bids may be transmittable to the Authority by facsimile, mail, courier, electronic mail (e-mail), or any other means of delivery. A qualified vendor is a vendor capable of delivering the good or goods meeting the Authority's specifications and requirements at the time specified by the General Manager. During the process of soliciting price quotations, a vendor's or prospective vendor's price quotations shall be kept confidential except for internal use by Authority personnel for purposes of the pending acquisition.

4. Article 4, chapter 4.04 of the Administrative Code is amended by the amendment of section 4.04.100, subdivision (c) to read as follows:

(c) The notice inviting bids shall be published ~~in one or more newspapers at least once~~ not less than 14 days before the date of opening of the bids. ~~In addition to publication, notices may also be posted on the Water Authority website or internet site.~~

5. Article 4, chapter 4.08 of the Administrative Code is amended by the amendment of section 4.08.010 to add subdivision (g) to read as follows:

(g) "Published" or "publication" means publication once in a newspaper designated under section 1.08.050, or posting in a conspicuous location on the Authority's website, or posting on an Internet site commonly used for the posting of procurement announcements for public agencies in California.

6. The General Counsel shall incorporate these changes into the Administrative Code. The highlighting of text in this ordinance is for convenience and will not be incorporated into the codified text.

7. This ordinance shall be effective upon adoption.

8. The Clerk of the Board shall cause this ordinance to be posted in full in a prominent location on the Water Authority's website pursuant to Section 1.00.040 of the Administrative Code.

ADOPTED this 22<sup>nd</sup> day of October, 2015.

AYES: Unless noted below all Directors voted aye.

NOES: None

ABSTAIN: None

ABSENT: Boyle, Hall, Tu, Watkins



Mark Weston, Chair

ATTEST:



Jim Madaffer, Secretary

I, Melinda Cogle, Clerk of the Board of the San Diego County Water Authority, certify that the vote shown above is correct and this Ordinance No. 2015-05 was duly adopted at the meeting of the Board of Directors on the date stated above.

  
Melinda Cogle, Clerk of the Board