

**MINUTES OF THE SMALL CONTRACTOR OUTREACH AND  
OPPORTUNITIES PROGRAM (SCOOP) COMMITTEE MEETING**

**March 1, 2011**

**1. CALL TO ORDER**

Chair Mudd called the SCOOP Committee meeting to order at 9:40 a.m.

**2. ROLL CALL**

Committee members present were Chair Mudd, Vice Chair Linden, and Directors Croucher, Hilliker, and Tu. Committee member absent was Director Dailey. Also present was Director Pocklington. At that time, there was a quorum of the Committee.

Staff present was Deputy General Manager Belock, Deputy General Counsel Gallien, Director of Public Affairs Foster, Risk Manager Homer, SCOOP Manager Yanushka, SCOOP Representative Maynard, and Public Affairs Representative Balben.

Other attendees included Darlene McKinnon and Vicki Garcia, Principals, McKinnon-Garcia; Jerry J. Hara, President, Diamond Production Group; and Ronald B. Garnett, President and CEO, San Diego Regional Minority Supplier Development Council.

**3. PUBLIC COMMENT**

There were no members of the public who wished to address the Committee.

**4. APPROVE THE MINUTES OF THE SCOOP COMMITTEE MEETING  
OF DECEMBER 8, 2010**

Director Linden moved, Director Hilliker seconded and motion passed to approve the minutes of the SCOOP Committee meeting of December 8, 2010.

**5. INFORMATION ON BONDING**

Mr. Homer provided a presentation on contract surety bonds, including direct loss ratios, a comparison of surety in the early 1990s and 2000s, premiums and losses, top 15 writers, construction activity, outlook for 2011 and beyond, surety underwriting, determination of premiums, bonding capacity, and the contractors' role in surety.

Chair Mudd directed staff to review the next five years and bring back information on how to build the number of vendors and contractors that work with the Water Authority.

Chair Mudd requested to add an item to a future agenda where a Small Business Administration (SBA) representative will explain what SBA bonding means. He also asked staff to identify an agency with good business practices to speak to the Committee on bonding issues. Chair Mudd further requested staff research how to make adjustments to legislated bonding due to inflation.

**6. SCOOP QUARTERLY REPORT**

Ms. Yanushka provided a presentation of the quarterly report, including outreach activities, program measurements, and the 2011 calendar.

**7. DISCUSSION OF SCOOP TWO-YEAR GOAL-SETTING OPTIONS**

Ms. Yanushka provided a presentation including a review of current SCOOP metrics, and SCOOP historical performance.

Chair Mudd asked the definition of a small business. Ms. Yanushka responded that the previous direction from the Committee was for the Water Authority to use federal standards. Director Tu requested a future agenda item on this topic.

Ms. Yanushka completed the presentation with other water agencies' small business goals and next steps.

**8. SCOOP SMALL BUSINESS SUCCESS STORY**

Ms. Maynard introduced Mr. Garnett, San Diego Regional Minority Supplier Development Council, who provided a presentation on his agency, including being part of the National Minority Supplier Development Council, list of programs and services provided by the Council, and benefits. He commented that it would be helpful for a small business to have everything needed to work with the Water Authority in one central location.

Chair Mudd requested a future agenda topic to focus on providing a one-stop center for all needs of the Water Authority and other water agencies in San Diego.

**9. ADJOURNMENT**

There being no further business to come before the SCOOP Committee, Chair Mudd adjourned the meeting at 11:18 a.m.

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Vince Mudd, Chair