

**MINUTES OF THE SMALL CONTRACTOR OUTREACH AND  
OPPORTUNITIES PROGRAM (SCOOP) COMMITTEE MEETING**  
**November 1, 2011**

**1. CALL TO ORDER**

Chair Mudd called the SCOOP Committee meeting to order at 9:33 a.m.

**2. ROLL CALL**

Committee members present were Chair Mudd, Vice Chair Linden, and Directors Dailey, Hilliker, and Tu. Committee member absent was Director Croucher. At that time, there was a quorum of the Committee.

Other Directors present were Directors Knutson, Pocklington, and Saxod. Staff present was Deputy General Manager Belock, Deputy General Counsel Gallien, Director of Public Outreach and Conservation Foster, Risk Manager Homer, Public Affairs Manager Westford, and SCOOP Manager Yanushka.

**3. PUBLIC COMMENT**

There were no members of the public who wished to address the Committee.

**4. APPROVE THE MINUTES OF THE SCOOP COMMITTEE MEETINGS  
OF JUNE 7, 2011, AND SEPTEMBER 6, 2011**

Director Tu moved, Director Mudd seconded to approve the minutes of the SCOOP Committee meetings of June 7, 2011, and September 6, 2011.

**5. SCOOP QUARTERLY REPORT**

Ms. Yanushka provided a presentation on the quarterly report, including an agenda, training and outreach details, total dollars awarded, and SCOOP measurements for FY2012 year to date.

**6. DISCUSSION OF POTENTIAL SMALL BUSINESS PROGRAM  
RECOMMENDATIONS**

Mr. Belock continued with the presentation by discussing a tentative approach by the Water Authority regarding bonding assistance. Director Linden suggested the Water Authority coordinate with SCORE to conduct bonding training. Ms. Yanushka stated SCORE does not focus on construction. Director Dailey suggested coordinating training with the AGC (Association of General Contractors) and other resources. Ms. Yanushka stated she would report back to the Committee on results.

Mr. Belock also reviewed a plan for a sheltered market procurement program.

Ms. Yanushka continued the presentation with a discussion of how a small business clearinghouse would work. Director Tu advised there were already a couple of clearinghouses. Ms. Yanushka stated that these clearinghouses have already been contacted; however, their programs are based on minority and women statistics.

**7. RECOMMENDATION ON INTER-COMMITTEE REFERRALS**

Mr. Belock reviewed the timing of SCOOP recommendations from November 2011 through January 2012. He stated that a meeting would be set up no later than February 2012 to discuss these recommendations.

**8. ADJOURNMENT**

There being no further business to come before the SCOOP Committee, Chair Mudd adjourned the meeting at 10:48 a.m.

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Vince Mudd, Chair