

**MINUTES OF THE SMALL CONTRACTOR OUTREACH AND  
OPPORTUNITIES PROGRAM (SCOOP) COMMITTEE MEETING**

**September 8, 2010**

**1. CALL TO ORDER**

Acting Chair Croucher called the SCOOP Committee meeting to order at 9:32 a.m.

**2. ROLL CALL**

Committee members present were Acting Chair Croucher and Directors Hilliker and Linden. Committee members absent were Chair Petty and Director Mudd. At that time, there was a quorum of the Committee. Director Mudd arrived at 10:10 a.m. Other Director present was Director Tu. Staff present was Deputy General Counsel Gallien, Director of Public Affairs Foster, SCOOP Manager Yanushka, and SCOOP Representative Maynard.

Other attendees included Brian Downing, DLT&V Systems Engineering, Inc.; Carl Hoffman, DLT&V Systems Engineering, Inc.; Anders Egerse, AECOM; Tiong Lim, Allied Geotechnical; Alberto Vela, URS; and Celia Hunter, Hunter Pacific Group.

**3. PUBLIC COMMENT**

There were no members of the public who wished to address the Committee.

**4. APPROVE THE MINUTES OF THE SCOOP COMMITTEE MEETING OF JUNE 2, 2010**

Director Hilliker moved, Director Linden seconded and motion passed to approve the minutes of the SCOOP Committee meeting of June 2, 2010.

**5. SCOOP SMALL BUSINESS SUCCESS STORY**

Mr. Brian Downing, CEO and Founder, DLT&V Systems Engineering, Inc., provided a presentation, including background of DLT&V Systems Engineering, Inc.; expertise, skills, and experience offered, specializing on water/wastewater control systems; and the Twin Oaks Valley Water Treatment Plant project team roles and responsibilities. Mr. Carl Hoffman, Integration Senior Project Manager, DLT&V Systems Engineering, added that their success is based on their website and getting the SCADA data into the proper areas. Mr. Downing also stated that open communication with staff was a major contributor to the success of the program.

**6. SCOOP ANNUAL REPORT**

Ms. Yanushka stated that staff had attended over 80 events and were presently focusing on preparation for the Paths to Partnerships event scheduled for October 21, 2010. She stated that approximately 800 people are expected for this event. The guest speaker is Lisa Nichols and the Master of Ceremonies is Dwane Brown.

Ms. Yanushka provided a presentation on several small-business participation metrics for the year, one including San Vicente Package 3, one with San Vicente Package 3 on its own, and one excluding San Vicente Package 3.

Director Mudd stated that the bid bond is a problem for small businesses to qualify. Ms. Yanushka responded that a bonding program had been previously reviewed by the SCOOP Committee and Board in 2002. Acting Chair Croucher requested this item and how small businesses are restricted from bidding on projects be placed on a future agenda.

#### **7. SCOOP TRAINING UPDATE**

Ms. Yanushka provided a presentation indicating the Water Authority's transition from classroom training to panel discussions, case studies, hands-on networking opportunities, and online courses.

Ms. Yanushka introduced Student Worker Darren Swanson.

#### **8. SCOOP PILOT CONSULTANT MENTOR PROTÉGÉ PROGRAM**

SCOOP Representative Maynard introduced two teams from the Mentor Protégé Program.

Mr. Anders Egerse, AECOM, mentor, was matched with Allied Geotechnical Engineers, protégé. He stated that they have met on a regular basis for a year. AECOM assisted Allied with their collection process, shared information on how to set up a website, and submitted eight bids together and won two. Benefits to Allied include an opportunity to obtain coaching from a large firm and being introduced to other primes that do business with AECOM. Benefits to AECOM include opportunities for networking with the small business community, enhancing business opportunities, and assisting the Water Authority in supporting the small-business community. Mr. Tiong, Allied Geotechnical, thanked Ms. Yanushka and Ms. Maynard for doing a great job in the mentor protégé program at the Water Authority.

Mr. Albert Vela, URS, mentor, and Hunter Pacific Group, protégé, got to know each other first, and URS has focused on involving Hunter Pacific Group on more projects. They have been successful in their endeavors.

Ms. Yanushka gave credit to Ms. Maynard and the actual groups for the success of the program. There are currently seven groups in the program.

#### **9. ADJOURNMENT**

There being no further business to come before the SCOOP Committee, Acting Chair Croucher adjourned the meeting at 10:55 a.m.

---

Gary Croucher, Acting Chair