

**MINUTES OF THE SMALL CONTRACTOR OUTREACH AND  
OPPORTUNITIES PROGRAM (SCOOP) COMMITTEE MEETING**

**June 2, 2010**

**1. CALL TO ORDER**

Chair Petty called the SCOOP Committee meeting to order at 11:36 a.m.

**2. ROLL CALL**

Committee members present were Chair Petty and Directors Croucher, Hilliker, and Linden. Committee member absent was Director Mudd. At that time, there was a quorum of the Committee. Staff present was Deputy General Manager Belock, Deputy General Counsel Gallien, Director of Public Affairs Foster, Maintenance Supervisor Carpenter, and SCOOP Manager Yanushka.

Other attendees included Tim Nash, Manager, and Melissa Sanchez, Assistant, Nash Fabricators.

**3. PUBLIC COMMENT**

There were no members of the public who wished to address the Committee.

**4. APPROVE THE MINUTES OF THE SCOOP COMMITTEE MEETING  
OF MARCH 10, 2010**

Director Linden moved, Director Croucher seconded and motion passed to approve the minutes of the SCOOP Committee meeting of March 10, 2010.

**5. SCOOP QUARTERLY REPORT**

Ms. Yanushka provided a presentation, including the objective of the SCOOP Program; outreach events attended by SCOOP, including the CalTrans Procurement Fair and the City of Santee Small Business Outreach Procurement Seminar; and SCOOP metrics. Ms. Yanushka stated that the San Vicente Package 3 contract would be reported separately in the fourth quarter as it was not awarded in this quarter.

Ms. Yanushka continued with measurements for the quarterly report (July 1, 2009, to March 31, 2010); details of purchase orders issued as they relate to small businesses; and administrative updates, including cost-cutting measures such as not filling the vacant intern position. Ms. Yanushka informed the Committee that Mr. Craig Balben, Public Affairs Representative, would be managing the contract for training.

**6. SCOOP TRAINING UPDATE**

Mr. Balben reported the next training course would be on June 16, 2010, "Teaming with Prime Consultants." Mr. Balben stated that future training sessions are being developed at this time.

Mr. Balben provided a presentation on electronic learning using the first online training, "Registering on the Network." Director Croucher asked about tracking the success of this training. Ms. Yanushka stated that Mr. Balben had built in a test into the training and that this training needed to be taken prior to taking in-person training. Ms. Yanushka stated that the Water Authority developed this program and shared it with others. She also stated that the training is compliant with the American with Disabilities Act.

**7. SCOOP SMALL BUSINESS SUCCESS STORY**

Ms. Yanushka introduced Water Authority Maintenance Supervisor Steve Carpenter. Mr. Carpenter introduced Mr. Tim Nash, who had done a variety of work on the Olivenhain Dam and other projects.

Mr. Tim Nash, Manager, Nash Fabricators, provided a presentation which included some of the items fabricated by his company as well as some photographs of his shop. He stated there are seven employees and their strongest skills are welding and plant-type work. Mr. Nash stated that he liked the new online training on how to find trade codes for his business.

Mr. Petty commented that one of the strengths of small businesses is their ability to move quickly under emergency situations. Nash Fabricators has helped the Water Authority on many occasions during critical times.

Chair Petty stated that President Obama issued a Presidential Proclamation on Small Business Week. A copy is attached.

**8. ADJOURNMENT**

There being no further business to come before the SCOOP Committee, Chair Petty adjourned the meeting at 12:29 p.m.