



NEW
MINI-GRANT PROGRAM
For the Development of School Teaching Gardens

Eligibility

The San Diego County Water Authority offers mini-grants of up to \$300 during each academic year. Funds from this program are intended to supplement school budgets and provide support for the creation of low-water-use teaching gardens and associated curriculum. ***All San Diego County teachers in both public and private schools, regardless of the discipline or subject area taught, are eligible after attending one of our free Xeriscape Workshops.*** Information on our workshops is available at www.sdcwa.org/education, or by contacting Ivan Golokoff at (858) 522-6719 or igolokoff@sdcwa.org.

Projects must address outdoor water conservation through improved gardening techniques. These can include the purchase of:

1. Low-water-use plants
2. Gardening equipment and tools
3. Planting containers and amendments
4. Proper irrigation equipment
5. Additional curriculum and study materials
6. Any other items that would enhance a gardening program

How to Apply

Complete the attached application form. You must show how the grant will help you accomplish your goals. List the instructional objectives and supporting activities. We encourage projects that are new to you or your school. Include a complete itemized budget for specific needs and anticipated expenses.

Note: There is no deadline for applications. Mini-grants are processed throughout the school year.

Mini-grant Application Process

After your application has been reviewed and accepted, your mini-grant will be funded within three to four weeks. Make sure to apply well in advance of the time you need the funds. Submit your mini-grant application and Federal Tax ID number to:

Ivan Golakoff
San Diego County Water Authority
4677 Overland Ave.
San Diego, CA 92123

Any questions, contact Ivan Golakoff at (858) 522-6719 or email to igolakoff@sdcwa.org.

San Diego County Water Authority
Mini-grant Application

Name _____ Date _____
School _____ District _____
Grade _____ Phone _____
Address _____
City _____ State _____ Zip _____

Have you attended one of our free Xeriscape Workshops? _____ (If not, your application will be considered only if you are registered for an upcoming workshop.)

Summary of proposal:

Learning objectives and activities:

Itemization of project expenses:

Total amount of mini-grant requested: \$ _____

Principal's approval _____

School/Organization Name: _____

Street Address: _____

City, State, Zip: _____

Attention: Accounting Department or Owner

Request for Federal Taxpayer Identification Number - Substitute Form W-9

In order to process your mini-grant application, please complete this form and return it with your application. Under section 6109 of the Internal Revenue Code, recipients of reportable payments are required to furnish their Federal Taxpayer ID number or Social Security number to the payer. The Internal Revenue Service may impose a \$50 penalty for failure to furnish this information. In addition, the IRS requires tax withholding of 28% from all payments when the correct number is not provided to the payer.

Priscilla Tam, Accounting Technician
Phone: (858) 522-6673

Please indicate your business status by checking one box below and providing your federal taxpayer identification number, (either your employer identification or social security number):

_____ Partnership (Non-Exempt) Federal ID#: _____

_____ Individual (Non-Exempt) SS#: _____

_____ Sole Proprietor (Non-Exempt) Federal ID# or SS#: _____

Sole Proprietors, please furnish owners name: _____

_____ Corporation (Exempt) Federal ID#: _____

_____ Government Entity (Exempt) Federal ID#: _____

_____ Other (Exempt) Federal ID#: _____

_____ Other (Non-Exempt) Federal ID#: _____

I certify that the above information is true and correct to the best of my knowledge:

Signature

Date

Phone Number